

SHERRARD ACADEMIC FOUNDATION

[*Advocating Excellence*]

Our Mission is to develop resources that maximize educational excellence in partnership with the Sherrard School District.

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CLASSROOM GRANT APPLICATION PAGE 1

The Sherrard Academic Foundation will award a classroom grant(s) within the Sherrard School District each year for the purpose of supplementing funds for classroom activities that would not otherwise be available.

The Richard Duty Memorial Fund for Elementary Education Classroom Grant of \$1,000, in addition to other donations, supports Sherrard educators in their efforts to advocate excellence in their classrooms.

The grants will be awarded, based on merit, by a committee designated by the Foundation. The individual grants could range in dollar amounts up to \$500.

To apply for a grant, the teacher must legibly complete the attached application and submit it to his or her building principal no later than September 28, 2020. Funds requested should be used for tangible items to benefit students in the classroom during the current school year and, hopefully, for years to come. The funds requested through the grant process cannot be used for the following:

- field trips or activities taking place outside the classroom
- whiteboards or flexible seating
- items that are able to be purchased through district funds (please discuss with your building principal)

The grant recipients will be notified by their building principal by mid November 2020. The money provided in the grant should be expended and invoices, along with other supporting documents, submitted to the unit office for payment by January 1, 2021.

SHERRARD ACADEMIC FOUNDATION
CLASSROOM GRANT APPLICATION PAGE 2

Grade level/Class _____ Teacher _____

E-mail address _____ School Building _____

1) Dollar amount requested _____ (Up to a maximum of \$500)

2) How many students are expected to be impacted by this request? _____

3) Provide a brief explanation of how this request will affect your classroom and students.

4) Please itemize the cost of this request (e.g. price per item, total cost of item(s), etc.). An estimate of shipping & handling should be included in the cost.

5) Add any additional information or supporting documents that will help us evaluate this request.

Submitted by _____
Signature _____ Date _____

**PLEASE RETURN TO YOUR BUILDING PRINCIPAL FOR APPROVAL BY SEPTEMBER 28, 2020.
DO NOT RETURN THE COMPLETED APPLICATION DIRECTLY TO THE FOUNDATION.**

BELOW TO BE COMPLETED BY BUILDING PRINCIPAL BY OCTOBER 5, 2020:

Are building/district funds available to be used for this request? _____ Yes _____ No

(If answer to above is "Yes", Sherrard Academic Foundation funds cannot be used for this request.)

Approved by (Principal) _____
Signature _____ Date _____